



MINUTES OF BOARD OF HEALTH MEETING

June 24, 2020

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Rynes, Supervisor Williams, Supervisor Wilde, Dr. Meyers, Dr. Winter, Mr. Gresens, Dr. Somaraju, and Ms. Kolste.

Board of Health Members Absent: None at this time.

Staff Members Present: Marie-Noel Sandoval – Health Officer; Michelle Bailey – Assistant Director; Rick Wietersen – Environmental Health Director; Matt Wesson – Environmental Health Supervisor; Kelsey Cordova – Community Health Education Coordinator; Alison Chouinard – Health Educator and Emergency Preparedness Coordinator; Nick Zupan – Epidemiologist; Kristi Ferrara – Public Health Nurse; and Jessica Turner – Administrative Services Supervisor.

Others Present: Supervisor Bostwick – County Board; Mary M; Supervisor Purviance – County Board; and Supervisor Richard – County Board.

Adopt Agenda

Dr. Meyers made a motion to adopt the agenda. Supervisor Rynes seconded the motion. MOTION APPROVED.

Approval of Minutes – 6/3/2020

Dr. Winter made a motion to approve the minutes of the 6/3/2020 Board of Health meeting. Supervisor Wilde seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

New Business

Administrative Division

Health Department Report

In the News

Ms. Sandoval reported that COVID-19 cases and hospitalizations continue to rise nationwide due to opening too soon and quickly. She stated that there are concerns about flu season. She said that New York is being praised for reopening well. According to Ms. Sandoval, the CDC is asking for more public health funding. Ms. Sandoval also reported that the Rock County Emergency Operations Center stood down today. It was open for 104 days.

Mr. Zupan provided the Board members with the current COVID-19 data.

Ms. Sandoval told the Board that health department staff is starting to move into regular duties in addition to COVID-19 response.

Surveillance

Nothing to report.

Community Events/Outreach

Ms. Sandoval stated that there have been multiple media requests and interviews. Staff have started to do weekly question and answer videos. Data and guidance is being posted to the health department website and social media.

Budget

Ms. Sandoval told the Board that she is looking at the end of year budget for some grants. She is also working on the 2021 department budget. She said it will look similar to the 2020 budget. She will be requesting a Communications Specialist as a regular position.

Personnel

Ms. Bailey reported that the Public Health Department is losing some of the current surge staff to their regular jobs. She said that the Public Health Nurses were acting as liaisons at the beginning and are now getting back to that. Ms. Bailey told the Board that STIs are spiking.

Kristi Ferrara, recently hired Public Health Nurse, introduced herself to the Board.

Ms. Bailey announced that the Public Health Department hired a Public Health Supervisor who will be starting on Monday. Her name is Jean Stoll.

Mr. Wietersen told the Board that the school districts have been meeting with the Public Health Department weekly. They also sent an opinion survey to parents and staff. He also stated that the Department of Public Instruction just released guidance for schools. Mr. Wietersen told the Board that the facility inspectors are now busy with normal inspections. They have also been working one-on-one with facilities to assist with reopening phases.

Mr. Wesson added that they are making sure that facilities are in compliance with requirements and recommendations. They will be shifting to more routine inspections next week.

Mr. Wietersen said that the Environmental Health staff has also been helping with contact tracing calls.

Ms. Cordova told the Board that two of the seven limited term nurses have left to go back to their regular jobs. Four new contact tracers will be starting on Monday. More interviews are scheduled for this week.



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Ms. Bailey told the Board about a statewide advisory board for long term mass testing plans. She said there is money available from the CARES funding for testing and a variety of organizations can apply. The funds are available from July 15 to October 15 or until funds are spent. This is only for PCR testing for COVID-19 for Wisconsin residents in a non-ambulatory setting. It includes the test, instructions, results, and follow-up instructions. It is to be used as a payer of last resort.

Resolution: Accepting Additional Public Health Consolidated Contract Grant Funds and Amending the 2020 Rock County Public Health Department Budget

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to accept this funding in the amount of \$1,671,484 and amend the 2020 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>1/1/20</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3205-0000-42100 Federal Aid	\$-0-	\$38,400	\$38,400
31-3201-0000-42100 Federal Aid	\$-0-	\$225,500	\$225,500
31-3202-0000-42100 Federal Aid	\$-0-	\$30,000	\$30,000
31-3203-0000-42100 Federal Aid	\$-0-	\$1,377,584	\$1,377,584
<u>Use of Funds</u>			
31-3205-0000-63110 Administration Expense	\$-0-	\$38,400	\$38,400
31-3201-0000-63110 Administration Expense	\$-0-	\$225,500	\$225,500
31-3202-0000-63110 Administration Expense	\$-0-	\$30,000	\$30,000
31-3203-0000-63110 Administration Expense	\$-0-	\$1,377,584	\$1,377,584

Supervisor Wilde made a motion to accept the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

Ms. Sandoval explained the funding amounts and purposes.

Resolution: Accepting Public Health Emergency Preparedness COVID19 Funds and Amending the 2020 Rock County Public Health Department Budget

NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 does hereby authorize the Rock County Public Health Department to accept these additional grant funds in the amount of \$95,382, and amend the 2020 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>1/1/20</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3204-0000-42100			
Federal Aid	\$ - 0 -	\$95,382	\$95,382
<u>Use of Funds</u>			
31-3204-0000-63110			
Administration Expense	\$ - 0 -	\$95,382	\$95,382

Mr. Gresens made a motion to accept the resolution. Ms. Kolste seconded the motion. MOTION APPROVED.

Ms. Sandoval explained the source and purpose of funding.

Resolution: Create the Position of Public Health Communications Specialist, Create a Class Description, Establish a Pay Range, and Amend the 2020 Budget

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 moves to create the position of a 1.0 Public Health Communications Specialist, create the class description, and establish Pay Range 19 (\$55,311.12 -\$67,150.08) effective June 25, 2020.

BE IT FURTHER RESOLVED, that the 2020 Rock County Public Health Department budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u> <u>1/1/20</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>	
<u>Source of Funds</u>				
31-3000-0000-68000				
Federal Aid	\$ 319,760	\$ 84,075	\$404,035	
<u>Use of Funds</u>				
31-3000-61100	Wages	\$ 2,068,069	\$58,088	\$2,126,157
31-3000-61400	FICA	\$ 159,531	\$ 4,444	\$ 163,975
31-3000-61510	Retirement	\$ 138,710	\$ 3,921	\$ 142,631
31-3000-61610	Health Insurance	\$ 686,266	\$16,975	\$ 703,241
31-3000-61620	Dental	\$ 19,639	\$ 647	\$ 20,286



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Mr. Gresens made a motion to accept the resolution. Supervisor Rynes seconded the motion. MOTION APPROVED.

Ms. Sandoval explained the proposed position, the need for this position, and answered questions from the Board.

Resolution: Declaring Racism a Public Health Crisis

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 asserts that racism is a public health crisis affecting our entire society.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors advocates for policies that improve health in communities of color, eliminate health and opportunity gaps along racial lines, and increase the success of all groups by distributing resources justly across all communities.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors will support local, state, and federal initiatives that advance social justice.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors encourages individual advocacy to dismantle systemic racism and recognizes that every Rock County employee is responsible for creating and maintaining a culture in which employees respect the diverse values, beliefs, and behaviors in the workforce and the community they serve.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors works to build alliances and partnerships with other organizations that are confronting racism, commits to engaging municipalities and institutions within the county to prioritize racial equity to address structural racism producing disparate population health outcomes, and encourages other local, state and national entities to recognize racism as a public health crisis.

Supervisor Rynes made a motion to accept the resolution. Supervisor Williams seconded the motion. MOTION APPROVED.

Ms. Sandoval explained the racial health disparities in Rock County. Mr. Zupan provided further explanation. Supervisor Purviance added additional clarity regarding the purpose and intentions of the resolution. The resolution is in addition to work that has been done. It is the groundwork for future policy and potential funding.

Resolution: Waiver of Rock County Public Health License Renewal Fees for 2020

Now, Therefore, Be it Resolved, that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2020, does hereby have the Rock County Public Health Department waive or refund the 2020 license renewal fees for the establishments that would normally be charged, or were charged, a license renewal fee in 2020.

Supervisor Wilde made a motion to accept the resolution. Ms. Kolste seconded the motion.

Ms. Sandoval told the Board that the resolution was written by Supervisor Richard. Chair Peer asked Supervisor Richard to present the resolution. Supervisor Richard was unable to respond. Mr. Wietersen told the Board that the fiscal impact of this resolution as written would be approximately \$400,000. He explained that some of the facilities included in the resolution have been negatively impacted by COVID-19 and some have experienced additional business. He pointed out that there are other licensed facilities not included in the resolution. He said that some were eligible for emergency loans and some were not. He suggested that the Board may want to discuss whether a percentage of license fees or a full waiver would be more appropriate. He also brought up the question of where that money is going to come from to make up for lost Public Health Department revenue. Supervisor Rynes asked about percentages of who did or did not qualify for the emergency loans. She asked if it could be on a request basis. Dr. Winter suggested tabling the resolution to compile additional data. Mr. Wietersen asked what data the Board would like compiled. He said he could find out how many of the facilities qualify for and/or are receiving money from the county loan program. Ms. Kolste asked if there was a general fund that this money would be coming out of. Mr. Wietersen said it was not addressed in the resolution. He told the Board that the revenue is usually part of the Public Health Department budget. Chair Peer said that it is possible that the money could come from the general fund. Dr. Meyers asked about a grace period rather than a waiver of fees. Mr. Wietersen responded that they do have an extension to pay as late as October 31 without penalty. Fees are normally due by July 1.

Dr. Winter made a motion to table the resolution until the next meeting. Ms. Kolste seconded the motion.
MOTION APPROVED.

Communications and Announcements

None at this time.

Adjournment

Supervisor Wilde made a motion to adjourn the meeting. Supervisor Rynes seconded the motion. MOTION APPROVED. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Jessica Turner, Recorder
Not Official Until Approved by the Board of Health